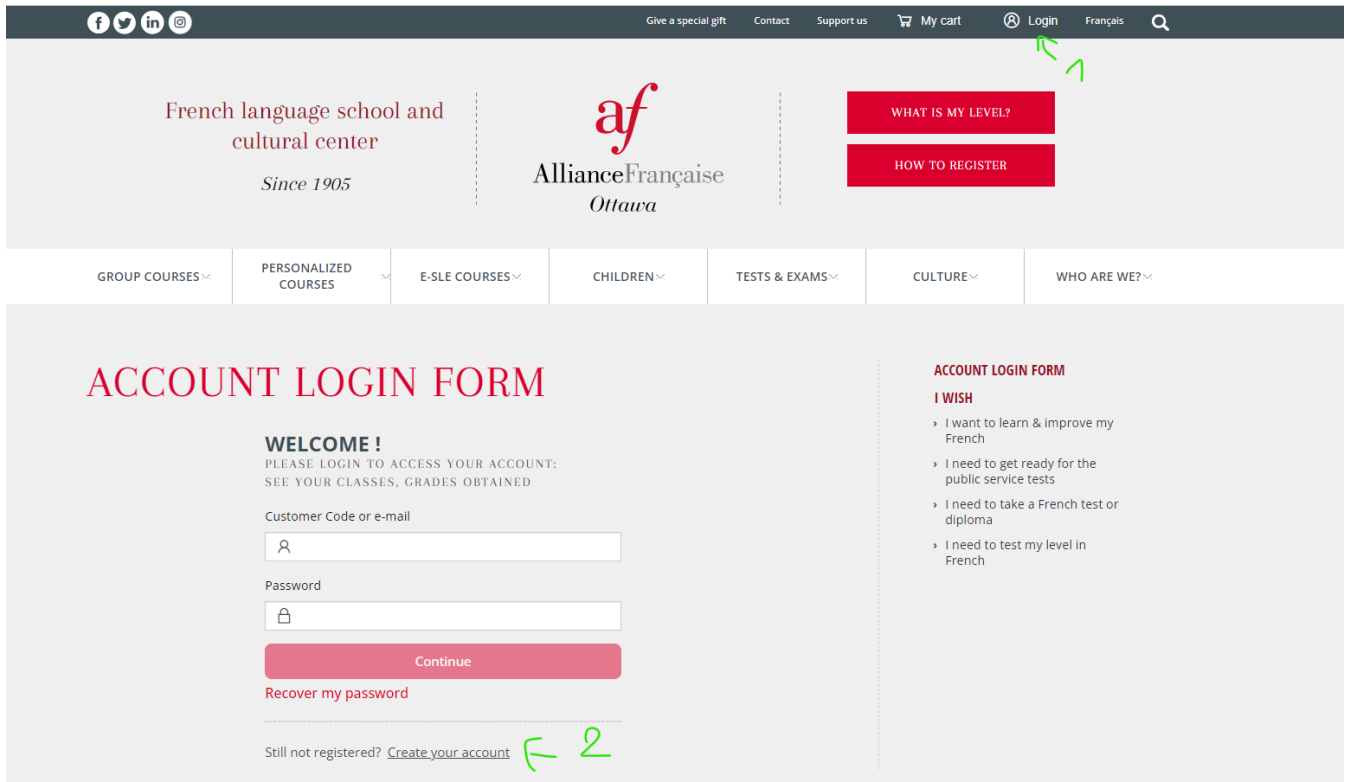


# HOW TO ENROLL FOR KIDS COURSES

The first step is to create an account for one of the parents. This account will be the administrator of the other family members accounts.

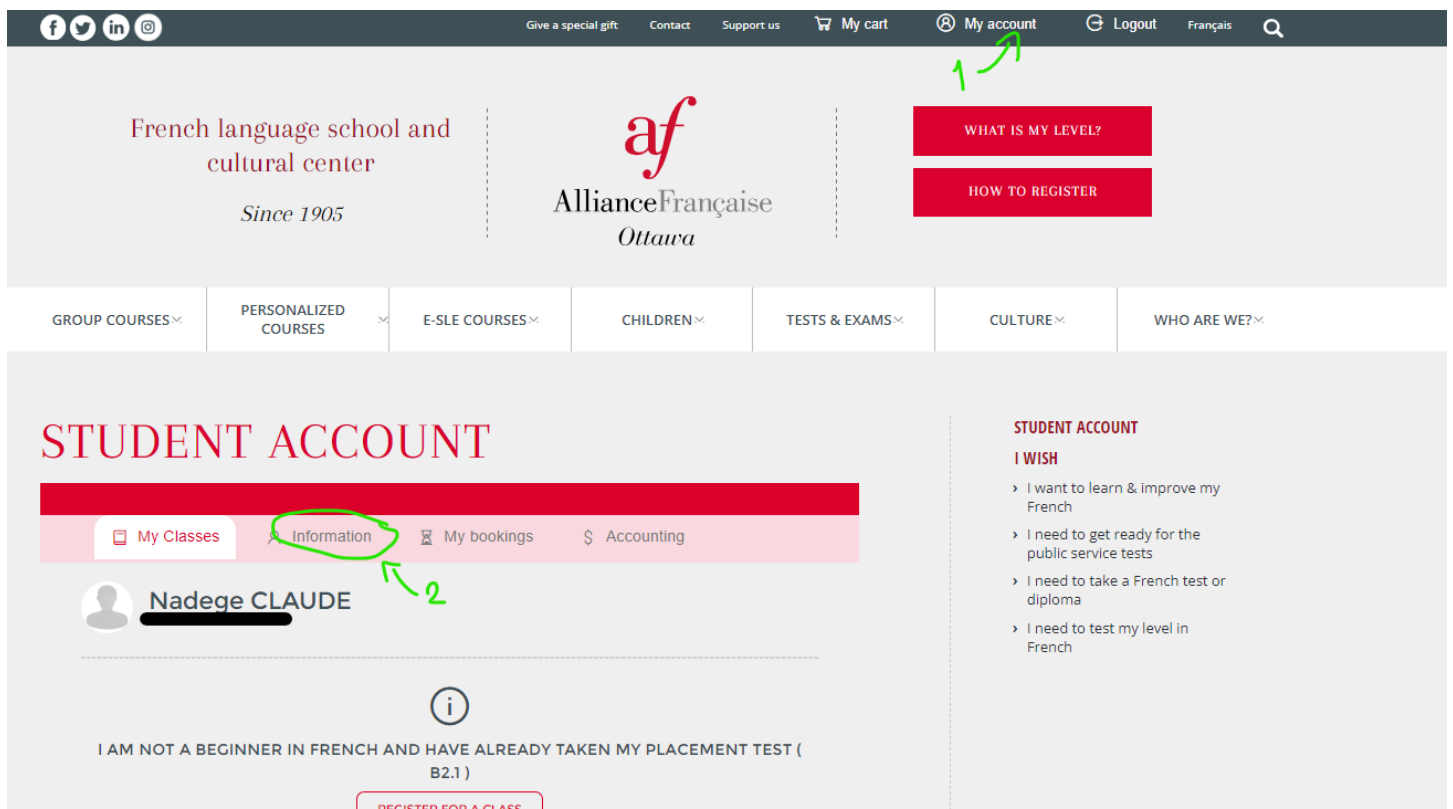
## To create an account:

- please click here on LOGIN (1), on the top right of the website.
- Then on "Create an account" (2)



## To create an account for a child or a family member:

- Please click on MY ACCOUNT on the top right of the website (1)
- Then click on INFORMATION (2)



- On the Information page, please click on ADD
- Then enter your child or family member information

**Please note that you can use the same email address for all the accounts.**

# STUDENT ACCOUNT

My Classes

Information

My bookings

Accounting



Nadege CLAUDE

Update password

Unsubscribe from the newsletter

My contact information

Edit

Customer Code: [REDACTED]

Address: [REDACTED]

[REDACTED] Ottawa

ON

Telephones: [REDACTED]

Email: [REDACTED]

My center: Alliance Française Ottawa

My billing information

Edit

Name: CLAUDE, Nadege

Address: [REDACTED]

[REDACTED]

My memberships

No active memberships

My family

No family members added

+ Add

Contact preferences

Edit

Email: Active

Postal mail: Active

Delete my account

By deleting your account you will lose all your access and profile data

# STUDENT ACCOUNT

My Classes

Information

My bookings

Accounting



Nadege CLAUDE

Update password

Unsubscribe from the newsletter

My contact information

Edit

Customer Code: [REDACTED]

Address: [REDACTED]

[REDACTED] Ottawa

ON

Telephones: [REDACTED]

Email: [REDACTED]

My center: Alliance Française Ottawa

My billing information

Edit

Name: CLAUDE, Nadege

Address: [REDACTED]

[REDACTED]

My memberships

No active memberships

My family

+ Add

Child NUMBER ONE

[REDACTED]

Edit

Contact preferences

Edit

Email: Active

Postal mail: Active

SMS: Active

Delete my account

By deleting your account you will lose all your access and profile data

Delete account

## To register for a child course

- Please click on MY ACCOUNT to go back to the FRONT
- Then click on "Register for a class"

The screenshot shows the website's navigation bar with social media icons and links for 'Give a special gift', 'Contact', 'Support us', 'My cart', 'My account', 'Logout', and 'Français'. Below the navigation bar is a header section with the text 'French language school and cultural center Since 1905' and the Alliance Française Ottawa logo. To the right of the logo are two red buttons: 'WHAT IS MY LEVEL?' and 'HOW TO REGISTER'. A green arrow points to the 'My account' link in the navigation bar.

Below the header is a horizontal menu with categories: 'GROUP COURSES', 'PERSONALIZED COURSES', 'E-SLE COURSES', 'CHILDREN', 'TESTS & EXAMS', 'CULTURE', and 'WHO ARE WE?'. The 'CHILDREN' category is highlighted.

The main content area is titled 'STUDENT ACCOUNT'. It features a red navigation bar with 'My Classes', 'Information', 'My bookings', and 'Accounting'. Below this is a user profile for 'Nadege CLAUDE'. An information icon is followed by the text 'I AM NOT A BEGINNER IN FRENCH AND HAVE ALREADY TAKEN MY PLACEMENT TEST ( B2.1 )' and a red 'REGISTER FOR A CLASS' button. A green arrow points to this button.

Below the user profile is another section for 'Child NUMBER ONE'. An information icon is followed by the text 'You are currently not registered in any class.' and a red 'REGISTER FOR A CLASS' button. A green arrow points to this button.

On the right side of the page, there is a 'STUDENT ACCOUNT' section with a sub-section 'I WISH' containing a list of options:

- > I want to learn & improve my French
- > I need to get ready for the public service tests
- > I need to take a French test or diploma
- > I need to test my level in French